GURUVAYOOR CAMPUS

Puranattukara, Thrissur, Kerala – 680 551.

IOAC Meeting Minutes and Action Taken Report

Academic Year 2021-22 **First Meeting**

Minutes of Meeting

05-08-2021

A meeting of the IQAC team was held on 05/08/2022 in the campus conference hall at 3.30 PM to plan about the overall growth of our campus. The NAAC cell members and Naac Executive members were also invited to the meeting.

Agendas -

- 1. Conduct the mode of Online Classes.
- 2. 75th Independence Day celebration.
- 3. Ten Days Yoga Workshop.
- 4. Sanskrit Saptaha- Samaroha.
- 5. 13th International Lecture in memory of Sri. P. T. Kuriakkos Master.

Minutes of the meeting (Online) of IQAC held on 05-08-2022 at 3:30 pm The meeting began with the members maintaining Covid-19 protocol in the context of Pandemic. Classes were to be held Online. It was decided to conduct the Online classes daily with a five-hour division timetable. It was also decided to conduct live classes through platforms like Zoom, Google Meet, Skype, Teachmint etc.

Due to poor connectivity, it was decided to upload PreRecorded Classes for easy access. It was suggested that it could be uploaded in Google Classroom, Teachmint etc. To conduct online Yoga Workshop in connection with International Yoga Day. It was decided to conduct 13th International Lecture in memory of Sri. P. T. Kuriakkos Master. In Online mode. Competitions are to be conducted through online in connection with the Sanskrit Saptaha in the month of August.

The following members were present:

IQAC

Prof. E.M Rajan (Director)
 Prof. K. K. Harshakumar
 Convener

3. Prof. K.E. Madhusudhanan
 4. Prof. R. Prathibha
 5. Prof. Vijayalakshmi Radhakrishnan
 Member (HOD, Vedanta)
 Member (HOD, Vyakarana)

6. Dr. K. Vishwanathan - Member (HOD, Sahitya)

7. Smt. Jessy K.A - Member (HOD, Modern Subject)

8. Dr. Rautmale Anand - Member

9. Sri. K.M. Ravindaran - Member Secretary

NAAC Executive Members

Dr. E.R. Narayanan
 Dr. Sheeba M.K.
 Dr. Vijayananda Adiga
 Dr. Vedyadhar Prabhala
 Smt. Nisha Vinod
 Dr. D. Venugopala Rao
 Dr. P.K. Sreenivasan
 Co-Ordinator
 Member
 Member
 Member
 Member
 Member
 Member
 Member

NAAC Cell Members

1.	Prof. E.M. Rajan	Convenor & Director
2.	Dr. Vidyadhar Prabhala	Co- ordinator
3.	Prof. K. E. Madhusudhanan	Member
4.	Dr. Ramachandra Joisa. H	Member
5.	Dr. Kiran Kinchi	Member
6.	Dr. Sheeba M. K.	Member
7.	Dr. Radhika P. R	Member
8.	Dr. N.R. Sreedharan	Member
9.	Smt. Manichitra P.S	Member
10.	Smt. K. A. Jessy	Member
11.	Dr. Shymaraj C.	Member
12.	Sri. E. A. Francis Prakash	Member
13.	Sri. Nandhu Pankaj	Member
14.	Sri. P. V. Vineesh	Member

Finally, the meeting came to an end with vote of thanks by Dr. VijayanandAdiga.

Next meeting of IQAC will be intimated as soon as possible.

Director

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IOAC Meeting Minutes and Action Taken Report

Academic Year 2021-22 **Second Meeting**

10-09-2021

Agendas –

- 1. Short evaluation of Online Classes.
- 2. Hindi Pakhwada.
- 3. Matrubhasha dinam.
- 4. 21 Days Language Learning Workshop
- 5. To celebrate the 75th Republic Day.

Minutes of the meeting (Online) of IQAC held on 10-09-2021 at 3:30 pm The meeting was begun with the silent prayer. A short evaluation of Online classes was conducted by the Director in the continuing pandemic context. To conduct Online competitions in connection with the celebration of Hindi Pakhawada, Matrubhasha Dinam.

The following members were present:

IQAC Members

Prof. E.M Rajan (Director) - Chairman Prof. K. K. Harshakumar - Convener

Prof. K.E. Madhusudhanan - Member(HOD, Nyaya)
Prof. R. Prathibha - Member (HOD, Vedanta)
Prof. Vijayalakshmi Radhakrishnan - Member (HOD, Vyakarana)
Dr. K. Vishwanathan - Member (HOD, Sahitya)

Smt. Jessy K.A - Member (HOD, Modern Subject)

Dr. Rautmale Anand - Member

Sri. K.M. Ravindaran - Member Secretary

NAAC Executive Members

Dr. E.R. Narayanan - Co-Ordinator
Dr. Sheeba M.K. - Member
Dr. Vijayananda Adiga - Member
Dr. Vedyadhar Prabhala - Member
Smt. Nisha Vinod - Member
Dr. D. Venugopala Rao - Member
Dr. P.K. Sreenivasan - Member

NAAC Cell Members

Convenor & Director Prof. E.M. Rajan Dr. Vidyadhar Prabhala Co- ordinator Prof. K. E. Madhusudhanan Member Dr. Ramachandra Joisa, H Member Dr. Kiran Kinchi Member Dr. Sheeba M. K. Member Dr. Radhika P. R Member Dr. N.R. Sreedharan Member Smt. Manichitra P.S Member Smt. K. A. Jessy Member Dr. Shymaraj C. Member Sri. E. A. Francis Prakash Member Sri. Nandhu Pankaj Member Sri. P. V. Vineesh Member

Finally, the meeting came to an end by vote of thanks by Dr. Vidyadhar Prabhala.

Next meeting of IQAC will be intimated as soon as possible.

Director



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Third Meeting

22-02-2022

Agendas –

- 1. Feedback collection from students, parents, and alumnae
- 2. Updating of AQAR.

Minutes of the meeting (Online) of IQAC held on 22-02-2022 at 3:30 pm

The annual academic performance of the campus in the pandemic context was discussed. As a part of self-assessment and evaluation, it was decided to distribute separate feedback forms to students, parents, alumnae and employers through google forms. Procedures for updating AQAR was entrusted to the internal NAAC committee.

The following members were present:

IQAC Members

Prof. E.M Rajan (Director) - Chairman Prof. K. K. Harshakumar - Convener

Prof. K.E. Madhusudhanan - Member(HOD, Nyaya)
Prof. R. Prathibha - Member (HOD, Vedanta)
Prof. Vijayalakshmi Radhakrishnan - Member (HOD, Vyakarana)
Dr. K. Vishwanathan - Member (HOD, Sahitya)

Smt. Jessy K.A - Member (HOD, Modern Subject)

Dr. Rautmale Anand - Member

Sri. K.M. Ravindaran - Member Secretary

NAAC Executive Members

Dr. E.R. Narayanan - Co-Ordinator Dr. Sheeba M.K. - Member

Dr. Vijayananda Adiga - Member
Dr. Vedyadhar Prabhala - Member
Smt. Nisha Vinod - Member
Dr. D. Venugopala Rao - Member
Dr. P.K. Sreenivasan - Member

NAAC Cell Members

Prof. E.M. Rajan **Convenor & Director** Dr. Vidyadhar Prabhala Co- ordinator Prof. K. E. Madhusudhanan Member Dr. Ramachandra Joisa. H Member Dr. Kiran Kinchi Member Dr. Sheeba M. K. Member Dr. Radhika P. R Membe Dr. N.R. Sreedharan Member Smt. Manichitra P.S Member Smt. K. A. Jessy Member Dr. Shymaraj C. Member Sri. E. A. Francis Prakash Member Sri. Nandhu Pankaj Member Sri. P. V. Vineesh Member

Finally, the meeting came to an end by vote of thanks by Dr. Sheeba M. K.

Next meeting of IQAC will be intimated as soon as possible.

Director



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Fourth Meeting

10-05-22

Agendas -

- 1. Work distribution for the expected NAAC team visit.
- 2. Feedback analyses.

Minutes of the meeting (Online) of IQAC held on 10-05-2022 at 3:30 pm

To discuss further NAAC preparations and to analyze the feedback. The Director evaluated the academic works completed during the academic year.

The following members were present:

IQAC Members

Prof. E.M Rajan (Director)	-	Chairman
Prof. K. K. Harshakumar	-	Convener

Prof. K.E. Madhusudhanan - Member(HOD, Nyaya)
Prof. R. Prathibha - Member (HOD, Vedanta)
Prof. Vijayalakshmi Radhakrishnan - Member (HOD, Vyakarana)
Dr. K. Vishwanathan - Member (HOD, Sahitya)

Smt. Jessy K.A - Member (HOD, Modern Subject)

Dr. Rautmale Anand - Member

Sri. K.M. Ravindaran - Member Secretary

NAAC Executive Members

Dr. E.R. Narayanan	-	Co-Ordinator
Dr. Sheeba M.K.	-	Member
Dr. Vijayananda Adiga	-	Member
Dr. Vedyadhar Prabhala	-	Member
Smt. Nisha Vinod	_	Member

Dr. D. Venugopala Rao - Member Dr. P.K. Sreenivasan - Member

NAAC Cell Members

Convenor & Director Prof. E.M. Rajan Dr. Vidyadhar Prabhala Co- ordinator Prof. K. E. Madhusudhanan Member Dr. Ramachandra Joisa. H Member Dr. Kiran Kinchi Member Dr. Sheeba M. K. Member Dr. Radhika P. R Member Dr. N.R. Sreedharan Member Smt. Manichitra P.S Member Smt. K. A. Jessy Member Dr. Shymaraj C. Member Sri. E. A. Francis Prakash Member Sri. Nandhu Pankaj Member Sri. P. V. Vineesh Member

Finally, the meeting came to an end by vote of thanks by Dr. E.R. Narayanan.

Director